

# St. Paul Lutheran School Covid Plan

The purpose of this document is to provide a framework for how St. Paul Lutheran School will respond to the COVID-19 pandemic during the 2020-2021 school year. The framework is structured using the colors of the Elkhorn Health Department health risk dial in order to allow us to be responsive to the changing public health circumstances.

This plan has been adapted from the Guardian Angels Central Catholic plan. We are very grateful to live and work in a Christian community, where we are able to work together for the common good.

**This plan is subject to change at any time based on recommendations from the Health Department and our School Board. Parents will be notified via Beacon and Email if such changes occur.**

## St. Paul Lutheran School Mission Statement

St. Paul School is in partnership with parents in providing a Christ-centered education that will equip children in pre-school through eighth grade to faithfully serve as witnessing Christians and productive citizens.

## Scenario Description Rationale

Scenario	Description	Rationale
A	School is in session on campus for students and staff beginning in August.	The school has a plan to meet guidelines for in-person instruction for all students.
B	School is in session with occasional short term closures.	If short term closures become necessary because of positive COVID tests for students or staff the school will supply students with learning opportunities for the closure and communicate through Google Classroom. Changes to the school calendar could be necessary to meet NDE requirements. The purpose of short term closures (2-5 days) would be to meet the requirements of the health department for contact tracing, cleaning, and quarantining.
C	Hybrid of in-person and remote learning instruction for social distancing purposes.	This plan would be used in the event that we have directed health measures that require strict social distancing in classrooms or limiting the number of students in a classroom. <ul style="list-style-type: none"><li>• Alternating days - Group A would attend Monday/Thursday, Group B would attend Tuesday/Friday. Wednesdays would be rotated between the groups.</li><li>• Assessments on campus during remote learning</li><li>• Service Special Education students on campus</li></ul>
D	Remote Learning	Necessary in the event of school building closure. Prel-8 <sup>th</sup> Grade weekly packets, Google Classroom and Zoom sessions, per teacher need.

## Health Department Risk Dial Zones

Green-Low Risk	Yellow-Moderate Risk	Orange-Elevated Risk	Red-High Risk
<ul style="list-style-type: none"> <li>Minimal cases of COVID-19 within the community</li> <li>Minimal impact on local healthcare system</li> <li>No Directed Health Measures that limit the school building capacity</li> <li>Low risk does not mean no risk.</li> </ul>	<ul style="list-style-type: none"> <li>Limited community spread within the community</li> <li>Small impact on local healthcare system capacity</li> <li>PPE supplies are adequate</li> <li>Testing is available</li> <li>Health department is able to conduct investigation and contact tracing without assistance</li> <li>Consultation with local health department</li> <li>Directed Health Measures</li> </ul>	<ul style="list-style-type: none"> <li>Increasing or high stable numbers of cases within community</li> <li>Confirmed cases within the area schools</li> <li>Limited testing availability</li> <li>Health department must rely on assistance to conduct investigation and contact tracing</li> <li>Limited PPE</li> <li>Consultation with local health department</li> <li>Directed Health Measures</li> </ul>	<ul style="list-style-type: none"> <li>Widespread community transmissions</li> <li>Inadequate testing capacity</li> <li>Inadequate capacity to conduct investigation and contact tracing</li> <li>PPE shortages</li> <li>Confirmed cases within the area schools</li> <li>Consultation with local health department</li> <li>Directed Health Measures</li> </ul>

## Building Procedures

	Green-Low Risk	Yellow-Moderate Risk	Orange-Elevated Risk	Red-High Risk
<b>Academic Plan</b>	<ul style="list-style-type: none"> <li>Buildings open 100% capacity</li> <li>Limited health measures</li> <li>Regular attendance taken and expected</li> </ul>	<ul style="list-style-type: none"> <li>Buildings open 100% capacity</li> <li>Increased health measures</li> <li>Regular attendance taken and expected</li> </ul>	<ul style="list-style-type: none"> <li>Buildings open with full capacity and strict health measures or</li> <li>hybrid schedule with strict health measures</li> <li>Regular attendance taken and expected</li> </ul>	<ul style="list-style-type: none"> <li>School buildings closed</li> <li>Remote learning</li> <li>Altered attendance requirements based on NDE recommendations</li> </ul>

**Symptoms Check**

- Checklist will be provided to parents (see Healthy Eagle Habits handout)
- Checks should be completed daily at home.
- Symptomatic students and staff will stay home.
- Parents should report symptoms to school.
- Fever of 100.4, shortness of breath, cough, loss of taste and smell will be sent home immediately.
- Students or staff exhibiting any of the noted symptoms are excluded from school as per the current quarantine directives.
- Quarantines will be at the direction of the health department.

- **Students will be screened when they enter the building.**
- Staff will be screened when they enter the building.
- Symptomatic students and staff will stay home.

- **Same as yellow**

<p><b>Masks</b></p>	<ul style="list-style-type: none"> <li>• Cloth face coverings (covering nose and mouth) are recommended, but not required.</li> <li>• Students showing symptoms will be required to wear a mask until a parent can pick them up.</li> <li>• Students and staff must supply their own masks and are asked to have masks on hand at all times.</li> </ul>	<ul style="list-style-type: none"> <li>• Cloth face coverings (covering nose and mouth) are recommended.</li> <li>• Masks could be required in different circumstances.</li> <li>• Students showing symptoms will be required to wear a mask until a parent can pick them up.</li> <li>• Students and staff must supply their own masks and are asked to have masks on hand at all times.</li> <li>• Masks need to be laundered every night</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Cloth face coverings (covering nose and mouth) are required.</b></li> <li>• Masks will be required before entering the building.</li> <li>• Students and staff must supply their own masks and are asked to have masks on hand at all times.</li> <li>• Mask breaks will be given regularly throughout the day.</li> <li>• Masks need to be laundered every night</li> </ul>	
<p><b>Cleaning</b></p>	<ul style="list-style-type: none"> <li>• Disinfectant provided to all classrooms.</li> <li>• Regular cleaning of desks (students)</li> <li>• Regular cleaning of high touch areas in classroom (teachers)</li> <li>• Regular cleaning of high touch areas in building (school staff)</li> </ul>	<ul style="list-style-type: none"> <li>• Continue green procedures.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue green and yellow procedures.</li> </ul>	

<p><b>Personal Hygiene</b></p>	<ul style="list-style-type: none"> <li>• Students and staff required to wash hands or use hand sanitizer <b>when entering the building</b>, before lunch, after bathroom use, after recess, and other times throughout the day.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> </ul>	
<p><b>Building Visitors/Parents</b></p>	<ul style="list-style-type: none"> <li>• Building visitors (not Parents) will be required to call to make an appointment before entrance to building.</li> <li>• Visitors must wear a mask.</li> <li>• Parents must wear a mask.</li> <li>• Visitors &amp; Parents will be asked to sign in with name and phone number.</li> <li>• Parents will not be invited to lunch this year unless conditions change.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green</li> </ul>	<ul style="list-style-type: none"> <li>• No visitors</li> <li>• Parents by appointment or permission only.</li> <li>• PRE/TK students will be dropped off at the school door.</li> </ul>	

<b>Lunch</b>	<ul style="list-style-type: none"> <li>• St Paul Students will be able to have lunch at GACC.</li> <li>• No shared salad bar or condiment station.</li> <li>• Students will have a seating chart.</li> <li>• Minimal social distancing in the lunchroom.</li> <li>• Cleaning of tables in between lunch periods. (staff)</li> </ul>	<ul style="list-style-type: none"> <li>• Boxed Lunch will be provided by GACC.</li> <li>• Parents may pack a cold lunch or non microwavable food.</li> <li>• Students will eat lunches in their classrooms, or outside if weather permits.</li> <li>• Lunches must be with the student when they arrive at school.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as yellow</li> </ul>	
<b>Recess</b>	<ul style="list-style-type: none"> <li>• Regular cleaning of high touch areas and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular cleaning of high touch areas and equipment in between recesses.</li> <li>• Increased social distancing on playground by classroom levels (some classrooms indoor, or practice field to limit number on playground)</li> </ul>	<ul style="list-style-type: none"> <li>• Possible change to recess schedule to limit number of students on playground at same time</li> <li>• Limit equipment used. OR</li> <li>• Recess in classrooms</li> </ul>	
<b>Field Trips</b>	<ul style="list-style-type: none"> <li>• Field trip opportunities can be scheduled at the discretion of the administration.</li> <li>• Face masks and social distancing recommended.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green</li> <li>• Face masks and social distancing recommended.</li> </ul>	<ul style="list-style-type: none"> <li>• No field trips will be allowed.</li> </ul>	

<b>Passing Periods/Hallways/ Lockers</b>	<ul style="list-style-type: none"> <li>Regular use of lockers and passing periods.</li> </ul>	<ul style="list-style-type: none"> <li>Limited and staggered use of lockers.</li> <li>Masks are required in halls.</li> </ul>	<ul style="list-style-type: none"> <li>Same as Yellow.</li> </ul>	
<b>Building Access</b>	<ul style="list-style-type: none"> <li>Regular use of buildings.</li> <li>Gym Rental – please see the Gym Rental Agreement for guidelines on usage &amp; cleaning</li> </ul>	<ul style="list-style-type: none"> <li>Possible restrictions on youth sports and gym usage. Gym Rental must be approved by the school board and put on calendar prior to use.</li> <li>Cleaning guidelines as in Gym Rental Agreement.</li> </ul>	<ul style="list-style-type: none"> <li>No use of buildings by outside groups.</li> <li>No use of gyms for youth sports or other outside groups.</li> </ul>	
<b>Water Fountains</b>	<ul style="list-style-type: none"> <li>Limited to bottle filler only. Students need a water bottle.</li> </ul>	<ul style="list-style-type: none"> <li>Same as green</li> </ul>	<ul style="list-style-type: none"> <li>Same as green</li> </ul>	
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>Regular use</li> </ul>	<ul style="list-style-type: none"> <li>Regular use</li> </ul>	<ul style="list-style-type: none"> <li>Regular use</li> </ul>	

<b>Classroom Set-up/ Materials</b>	<ul style="list-style-type: none"> <li>• Social distancing of desks as much as possible.</li> <li>• Desks face the same direction.</li> <li>• Seating chart in each class.</li> <li>• Regular classroom/supply cleaning.</li> <li>• No restrictions on teaching methods.</li> <li>• Encourage individual student supplies instead of shared supplies.</li> <li>• No shared supplies</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> <li>• Teaching methods will incorporate social distancing and use of mask when possible.</li> <li>• Limit movement within the classroom and close student interaction.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as yellow</li> </ul>	
<b>Technology</b>	<ul style="list-style-type: none"> <li>• Regular use of Chromebooks/iPads/laptops carts. Clean after use (students).</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> </ul>	<ul style="list-style-type: none"> <li>• Chromebooks /iPads/Laptops will be checked out to students for remote learning.</li> </ul>
<b>Transportation (Field Trips &amp; Jr. High Sports)</b>	<ul style="list-style-type: none"> <li>• Regular transportation schedules with cleaning requirements for drivers.</li> <li>• Face masks recommended.</li> <li>• Must follow guidelines and protocols of other schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green.</li> </ul>	<ul style="list-style-type: none"> <li>• Masks will be required.</li> <li>• Symptoms checks required before entering vehicles.</li> <li>• High orange no sports allowed.</li> </ul>	



<b>Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>● Follow NSAA guidelines.</li> <li>● Students need to practice good personal hygiene (handwashing etc.)</li> <li>● Continued cleaning of equipment (students) and high touch areas (coaches).</li> </ul>	<ul style="list-style-type: none"> <li>● Same as green.</li> <li>● Fan attendance could be limited to follow DHM's on seating capacity.</li> <li>● Could cancel co-op based on recommendations from Health District/School Board.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as yellow.</li> <li>● If permitted, students must be symptom checked before they go to GACC or West Point Public Schools for sport practices/games.</li> <li>● Could cancel co-op based on recommendations from Health District/School Board</li> </ul>	
<b>Other Programs</b>	<ul style="list-style-type: none"> <li>● Regular scheduled program activities.</li> <li>● After School Program in attendance as usual.</li> <li>● Social distancing when possible.</li> </ul>	<ul style="list-style-type: none"> <li>● Programs continue at discretion of administration.</li> </ul>	<ul style="list-style-type: none"> <li>● Programs continue at discretion of administration.</li> </ul>	
<b>Chapel</b>	<ul style="list-style-type: none"> <li>● Regularly scheduled in gym. Students will be sitting on assigned areas.</li> <li>● No chapel families.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as green</li> </ul>	<ul style="list-style-type: none"> <li>● Same as yellow.</li> <li>● Students will wear masks.</li> </ul>	<ul style="list-style-type: none"> <li>● Online</li> </ul>

<b>Beginning of Day</b>	<ul style="list-style-type: none"> <li>• Doors open at 7:30.</li> <li>• If you need to meet with a teacher before class time starts for extra help, please make prior arrangements with that teacher.</li> <li>• Regular beginning of day routine.</li> <li>• Students dismissed by assigned areas.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as green</li> <li>• Temperature checks done by assigned teacher.</li> <li>• Wear mask in hallway.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as yellow.</li> </ul>	
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<b>End of Day</b>	<ul style="list-style-type: none"> <li>• Regular end of day routine.</li> </ul>	<ul style="list-style-type: none"> <li>• End of day release will be staggered.</li> <li>• Students are asked to exit the building immediately.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as yellow</li> </ul>	
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<b>Kingdom Kids (after school program)</b>	<ul style="list-style-type: none"> <li>• Regular routines for after school care.</li> <li>• Snacks served by an adult.</li> <li>• Tables sanitized each night.</li> </ul>	<ul style="list-style-type: none"> <li>• Students will be divided by classrooms</li> <li>• Snacks will be prepackaged and handed out by an adult.</li> <li>• Supplies/furniture/equipment must be sanitized after each use.</li> <li>• Must have a water bottle.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as yellow.</li> <li>• Masks required.</li> </ul>	<ul style="list-style-type: none"> <li>• Not offered</li> </ul>
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