



## **Registration Checklist for All New & Returning** **St. Paul Lutheran School Students**



### **Every student needs:**

- ✓ **Registration/Emergency Form**
- ✓ **Birth Certificate**
- ✓ **Current Immunization Records**
- ✓ **Current Health Insurance Card**

### **Students in PRESCHOOL & PRE-KINDERGARTEN**

- Registration/Emergency Form
- Birth Certificate
- Current Immunization Records
- Current Health Insurance Card
- **Tuition Meeting Appointment (in person)**
- Handbook Forms Signed:
  - Handbook Acknowledgement Form
    - The Parent/Student Handbook
    - Technology Acceptable Use Policy Handbook
    - Sports Handbook
  - Student Technology Contract (One contract needed per student)
  - Volunteer Handbook & Parent Participation Program Contract PPP
  - Kingdom Kids After School Club (if needed)

### **Transfer Students**

Kindergarten through 8<sup>th</sup> Grade students will need to have their Student Records transferred from their previous school. A Records Transfer Request form signed by a parent is required. Please Contact the St. Paul School office to request this.

### **Students in KINDERGARTEN**

- Kindergarten Physical
- Kindergarten Eye Exam
- Kindergarten Updated Immunization Shots
  - Registration/Emergency Form
  - Birth Certificate
  - Current Immunization Records – please provide an updated copy when new Immunizations are given
  - Current Health Insurance Card
  - **Tuition Meeting Appointment (in person)**
  - Handbook Forms Signed:
    - Handbook Acknowledgement Form
      - The Parent/Student Handbook
      - Technology Acceptable Use Policy Handbook

- Sports Handbook
- Student Technology Contract (One contract needed per student)
- Volunteer Handbook & Parent Participation Program Contract PPP
- Kingdom Kids After School Club (if needed)

### **Students in 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> & 8<sup>th</sup> Grade**

- Registration/Emergency Form
- Birth Certificate
- Current Immunization Records – please provide an updated copy when new Immunizations are given
- Current Health Insurance Card
- **Tuition Meeting Appointment (in person)**
- **8<sup>th</sup> Grade students need to have a Bible & Catechism for Confirmation**
- **Students playing sports in 8<sup>th</sup> Grade – need a sports physical**
- Handbook Forms Signed:
  - Handbook Acknowledgement Form
    - The Parent/Student Handbook
    - Technology Acceptable Use Policy Handbook
    - Sports Handbook
  - Student Technology Contract (One contract needed per student)
  - Volunteer Handbook & Parent Participation Program Contract PPP
  - Kingdom Kids After School Club (if needed)

### **Students Participating in SPORTS = 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup>**

- Sports Physical and **\$25.00 fee per student per sport** prior to the first practice  
Signed St. Paul Ministries Athletic Parent Agreement

### **Students in 7<sup>th</sup> GRADE**

- 7<sup>th</sup> Grade Physical (Must have a 7<sup>th</sup> Grade physical. A separate sports physical is not needed.)
- 7<sup>th</sup> Grade Updated Immunization Shots
  - Registration/Emergency Form
  - Birth Certificate
  - Current Immunization Records – please provide an updated copy when new Immunizations are given
  - Current Health Insurance Card
  - **Tuition Meeting Appointment (in person)**
  - **7<sup>th</sup> Grade students need to have a Bible & Catechism for Confirmation**
  - Handbook Forms Signed:
    - Handbook Acknowledgement Form
      - The Parent/Student Handbook
      - Technology Acceptable Use Policy Handbook
      - Sports Handbook
    - Student Technology Contract (One contract needed per student)
    - Volunteer Handbook & Parent Participation Program Contract PPP
    - Kingdom Kids After School Club (if needed)